

**REGULAR COUNCIL MEETING
CITY OF SKY VALLEY, GEORGIA
JULY 22, 2014
TUESDAY, 10:00 AM
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

AGENDA

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- June 19 – Regular Meeting

ADOPTION OF AGENDA

MAYOR'S REMARKS

COUNCIL REMARKS

SPECIAL GUESTS

Beth Grimes, Bates-Carter – Presentation of FY 2013 Audit

CITY MANAGER & DEPARTMENT REPORTS – EXCEPTIONS AND QUESTIONS

COMMITTEE REPORTS

Planning & Zoning Commission Report & Recommendation of Variance Request at 1824 Ridgepole

NEW BUSINESS

- Approval of FY 2013 Audit
- Transfer of funds from net assets to restricted capital
- Transmittal Resolution for the 2014 Rabun County Joint Comprehensive Plan
- Update Marketing Committee members – remove Milt Gillespie, add Steve Brett
- Contribution of \$500 to Garden Club for fall hay bale decorations
- Speed tables
- Garbage
- Place to hold events

PUBLIC FORUM AND GENERAL COMMENTS

ADJOURNMENT



CITY MANAGER'S REPORT

July, 2014

Announcements -

Important Survey

The City is conducting another short survey regarding garbage pick-up in the City. Responses are due by July 21, 2014. Please take a quick moment to respond. This will directly affect garbage collection services offered by the City.

Auction

On Saturday, July 19th beginning at 6 PM, there will be a Annual Benefit Auction at the Sky Valley/Scaly Mountain Volunteer Fire & Rescue firehouse at 169 Hale Ridge Road organized by the Scaly Mountain Women's Club. The auction will raise money for the club's sponsored local scholarships and charities.

Committee Meetings

The Marketing Committee is scheduled to meet at the Lakeside Room of the Club on July 24, 2014, August 7, 2014 and August 21 at 10 AM. These meetings are open to the public. Everyone is invited to attend and participate.

The Marketing Committee is planning a Sky Valley Fall Fest for October 18, 2014. Stay posted for more information.

Personal Transportation Vehicles (PTVs)

We have begun registering PTVs for use on city streets. Please visit the city's website at www.skyvalleyga.com for required safety equipment, application and PTV regulations.

Housing & Development & Code Enforcement

Grass, Weeds, Trees & Other Vegetation

Weeds or grass allowed to grow to a height greater than 12 inches on average, or any accumulation of dead weeds, grass, or brush, that may provide safe harborage for rats, mice, snakes and other vermin constitutes a public nuisance. Trees, shrubs, bushes and other vegetation that obstructs the safe passage or line-of-sight of motorists or pedestrians at an intersection or driveway connection with a public street or along any street also constitutes a public nuisance.

The City receives complaints from time to time of these types of nuisances on private property. If we find that there is a public nuisance that exists in violation of our ordinances, our Code Enforcement Officer will write the property owner a letter advising them of the nuisance and giving them notice to abate the nuisance. If

necessary, the City will file an action in the municipal court to abate the nuisance. Please understand that this process takes time.

Recreational Vehicles, Boats and Similar Vehicles

All motor homes, recreational vehicles, travel trailers, boats and similar items may be stored inside a residence, garage or carport of any home or business as long as the item is entirely enclosed, covered and out of site. Otherwise, such items may be parked at a Sky Valley residence for no more than forty-eight hours for the purpose of unloading and loading.

Permits

The building inspector wants to remind everyone that work done on your home may likely require a permit. The inspector has come across a number of jobs that did not have the appropriate permits. When in doubt, please contact the Building Inspector's Office or City Hall. If you are found to be doing work without a permit, your first offense will subject you to a penalty fee equal to double the cost of the permit, a \$50 minimum. The homeowner is ultimately responsible for making sure his/her contractors obtain the necessary permits. Permits are required for, but not limited to, all structural, mechanical, electrical, plumbing, soil & erosion, roofing, decking, stairs, concrete, tree cutting, additions and remodeling. Many repair permits have no cost associated with them but are still required and will still be subject to the penalty fee if they are not properly obtained.

Public Works -

Tree Cutting/Trimming/Topping

Please don't forget that any tree with a trunk that is 8" or more in diameter or 25" or more in circumference at 18" above the ground requires a permit for cutting, trimming & topping. You are allowed to remove limbs from a tree up to twelve feet above the ground without a permit. If you had to obtain a permit to cut, it would not qualify for city chipping service. Contractors are responsible for the removal of all tree cuttings and debris within fourteen days.

Chipping Service

Homeowner chipping service is done on the 2nd and 4th Tuesday of the month, weather permitting. Please take this schedule into consideration when planning your trimming. The City provides 15 minutes of chipping service to every homeowner each month at no cost. Chipping service is then provided at a rate of \$100/hour for any time exceeding the first 15 minutes. Cuttings must be less than 8" in diameter and must be stacked in one direction on the right-of-way, out of the road and not in an area that will block culverts or otherwise impede storm water drainage.

Leaves and Yard Waste Pick-up

Yard waste is collected separately from household garbage on the 2nd and 4th Tuesday of each month. It shall not be placed for pickup prior to 72 hours before the pickup date. Yard waste shall be placed for pickup within 5 feet of the roadway. Leaves must be bagged. Please call City Hall for all yard debris pick-up.

Mulch

Mulch from our chipping service is available for purchase from the City for \$25 per load delivered.

Solid Waste -

Garbage service will continue with our Monday and Thursday pick-up service until further notice. Don't forget that garbage should not be placed out for pick-up any earlier than the morning of the service. Animals scatter garbage even when put in the underground cans. Our garbage collectors are not responsible for picking up any garbage that is not properly bagged once they arrive. The dumpster at the tractor barn on Knob Drive can

be utilized when you need to take your garbage somewhere prior to a garbage collection day. This is especially important when your garbage contains food items. NO garbage other than regular household garbage should be put out by the road or in the dumpster. **Any contractors found dumping lumber, carpeting, paint, etc. in the dumpsters will be cited.** This has become a huge problem and costs the City unnecessary expense for disposal. Recyclables and other household garbage can be taken to the recycle center on Kelly's Creek Road. Construction debris should be hauled to the transfer station on Boggs Mountain Road in Tiger.

With the nation becoming more environmentally conscious, we need to recognize the importance of recycling. By the end of the 2nd quarter last year we had hauled a total of 63.75 tons of garbage to the landfill. This year, we hauled 62.48 tons during the first 2 quarters. This is a slight decrease of approximately 2%. It is essential that we encourage ourselves and our neighbors to recycle.

Reduce... Reuse... Recycle...

Reduce the amount and toxicity of trash you throw away

Reuse containers and products

Recycle as much as possible and buy products with recycled content



Balance Sheet - as of June 30, 2014

General Funds	
General Fund Cash	1,097,102.33
Municipal Court	9,429.31
Petty Cash	300.00
Accounts Receivable	12,144.49
Due from Other Funds	30,445.36
Total Assets	1,149,421.49
Liabilities	
Deferred Revenue (Property Taxes)	0.00
Due to Other Funds	0.00
Funds Remaining for 2014 Budget	532,620.09
Total Liabilities	532,620.09
Fund Balance	616,801.40
Local Restrictions on Fund Balance	
Admin & General Government	49,962.86
Roads	74,220.54
Police	0.00
Housing & Development	15,000.00
Total Locally Restricted Funds	139,183.40
Total Locally Unrestricted Fund Balance	477,618.00
Enterprise Funds	
Combined Utility Fund Cash	817,621.39
Accounts Receivable	48,171.86
Total Current Assets	865,793.25
Liabilities	
Prepaid Accounts	10,253.95
Deposits for Water Service	700.00
Due to Other Funds	30,445.36
Total Liabilities	41,399.31
Restricted Funds	
GEFA Debt Service Reserve	53,211.00
Net Assets	771,182.94
Local Restrictions on Funds	
Water	928.00
Solid Waste	23,829.05
Total Locally Restricted	24,757.05
Hotel/Motel Tax Fund	
Accommodations Tax Received	2,919.25
SPLOST	
SPLOST Funds Received	251,956.70

**City of Sky Valley
General Fund
Budget Performance
June 2014**

	Jun 14	Jan - Jun 14	YTD Budget	% of Budget
Income				
33.4000 · GA government grants/contracts	0.00	0.00	22,550.00	0.0%
33.9000 · Other Grants (GMA, GIRMA, etc)	0.00	0.00	3,000.00	0.0%
37.1000 · Donations - Private Sources	5,325.00	7,325.00		
39.1000 · Interfund (Use of Fund Balance)	0.00	0.00	50,000.00	0.0%
60110 · Ad valorem - property	0.00	833,339.97	832,140.00	100.14%
60120 · Ad valorem - vehicles	3,583.65	24,114.23	8,610.00	280.07%
60140 · Penalties, Fife's, interest	424.84	8,448.58	5,000.00	168.97%
60210 · Insurance premium tax	0.00	0.00	13,000.00	0.0%
60220 · Beverage Excise tax	205.10	322.38	750.00	42.98%
60230 · Franchise tax	0.00	43,106.98	50,000.00	86.21%
60235 · Fines & forfeitures	141.28	859.73	4,000.00	21.49%
60240 · Business license	0.00	1,230.00	3,200.00	38.44%
60250 · Permits	1,868.50	4,772.90	9,950.00	47.97%
60270 · Zoning applications	0.00	0.00	100.00	0.0%
60271 · Sales of Reports, Copies, Etc.	40.00	390.49	500.00	78.1%
60280 · Real estate transfer tax	139.46	489.92	1,500.00	32.66%
60281 · Intangible tax	300.78	1,105.71	6,000.00	18.43%
69110 · Interest income	0.00	2,136.19	2,400.00	89.01%
69115 · Transfer from hotel/motel tax	0.00	0.00	1,000.00	0.0%
69150 · Refunds & Reimbursements	0.00	1,804.20	1,000.00	180.42%
69990 · Miscellaneous	25.00	151.56	500.00	30.31%
70000 · Sale of surplus property	0.00	5,405.00	4,000.00	135.13%
Total Income	12,053.61	935,002.84	1,019,200.00	91.74%
Administration & General Government				
510000 · Personal Services	12,132.95	78,224.21	162,210.00	48.22%
520000 · Purchased / Contracted Services	7,456.10	32,548.28	53,100.00	61.3%
530000 · Supplies	295.13	4,976.59	28,450.00	17.49%
540000 · Capital Outlays	0.00	1,520.21		
Total Expense	19,884.18	117,269.29	243,760.00	48.11%
Roads				
510000 · Personal Services	8,577.56	67,904.49	130,425.00	52.06%
520000 · Purchased / Contracted Services	356.85	10,814.27	36,075.00	29.98%
530000 · Supplies	5,416.25	20,871.59	46,500.00	44.89%
540000 · Capital Outlays	0.00	0.00	80,000.00	0.0%
Total Expense	14,350.66	99,590.35	293,000.00	33.99%
Police				
510000 · Personal Services	20,654.93	143,014.95	281,705.00	50.77%
520000 · Purchased / Contracted Services	464.92	13,763.45	31,045.00	44.33%
530000 · Supplies	1,672.44	8,836.64	25,750.00	34.32%
Total Expense	22,792.29	165,615.04	338,500.00	48.93%

**City of Sky Valley
General Fund
Budget Performance
June 2014**

	Jun 14	Jan - Jun 14	YTD Budget	% of Budget
Housing & Development				
510000 · Personal Services	1,487.58	8,928.14	25,860.00	34.53%
520000 · Purchased / Contracted Services	55.22	627.38	6,940.00	9.04%
530000 · Supplies	250.40	1,215.42	3,100.00	39.21%
Total Expense	1,793.20	10,770.94	35,900.00	30.0%
Elections				
520000 · Purchased / Contracted Services	0.00	93.00	4,900.00	1.9%
Total Expense	0.00	93.00	4,900.00	1.9%
Judicial				
510000 · Personal Services	520.99	1,542.68	2,470.00	62.46%
520000 · Purchased / Contracted Services	250.00	1,227.65	1,970.00	62.32%
Total Expense	770.99	2,770.33	4,440.00	62.4%
Executive				
520000 · Purchased / Contracted Services	528.00	2,409.02	3,125.00	77.09%
530000 · Supplies	7.50	14.10	75.00	18.8%
Total Expense	535.50	2,423.12	3,200.00	75.72%
Legislative				
520000 · Purchased / Contracted Services	761.51	7,034.64	11,200.00	62.81%
530000 · Supplies	0.00	13.20	300.00	4.4%
Total Expense	761.51	7,047.84	11,500.00	61.29%
Fire & Rescue	0.00	29,000.00	58,000.00	50.0%

City of Sky Valley
Enterprise Funds
Budget Performance
June 2014

	Jun 14	Jan - Jun 14	YTD Budget	% of Budget
Water				
Income				
34.4210 · Water charges	33,551.09	173,821.43	325,000.00	53.48%
34.9000 · Other charges for services	20.00	245.00	280.00	87.5%
36.1000 · Interest revenue	139.10	777.66	1,500.00	51.84%
39.1000 · Interfund Transfers	0.00	0.00	57,220.00	0.0%
Total Income	33,710.19	174,844.09	384,000.00	45.53%
Expense				
51.1000 · Personal Services - Wages	6,690.25	47,781.17	138,565.00	34.48%
52.1000 · Purchased profess & tech svcs	1,204.97	16,250.04	44,980.00	36.13%
53.1000 · Supplies	5,512.76	26,880.31	58,900.00	45.64%
54.0000 · Capital Outlay	0.00	0.00	15,000.00	0.0%
58.0000 · Debt Service	10,043.95	60,263.70	126,555.00	47.62%
Total Expense	23,451.93	151,175.22	384,000.00	39.37%
Net Income	10,258.26	23,668.87		

Solid Waste				
Income				
34.4100 · Sanitation	9,236.00	55,500.00	112,000.00	49.55%
Total Income	9,236.00	55,500.00	112,000.00	49.55%
Expense				
51.1000 · Personal Services - Wages	4,757.02	32,145.81	64,545.00	49.8%
52.1000 · Purchased profess & tech svcs	1,794.50	10,075.89	34,700.00	29.04%
53.1000 · Supplies	259.84	4,140.34	12,755.00	32.46%
53.1710 · Miscellaneous Expense	182.07	468.92		
Total Expense	6,993.43	46,830.96	112,000.00	41.81%
Net Income	2,242.57	8,669.04		

Totals Report For 2012 Taxes

June 2014

Tax Commissioner

	Billed	Collected	Adjustments	Outstanding
2012 Ad Valorem Tax	834,170.00	831,967.82	238.19+	2440.37
Interest	2,288.10	1,970.90		317.20
Penalty	3,089.91	2,845.87		244.04
Costs	6,646.00	6,646.00		0
Totals	846,194.01	843,430.59	238.19+	3,001.61

Collected: 99.71%

*outstanding total is Georgia Windstream Inc which is still under appeal. Will collect once appeal is completed.

Totals Report For 2013 Taxes

June 2014

Tax Commissioner

	Billed	Collected	Adjustments	Outstanding
2013 Ad Valorem Tax	838,547.44	822,372.29	5,810.10-	10,365.05
Interest	1,785.53	1,212.77	0	572.76
Penalty	1,585.69	631.01	0	954.68
Costs	444.00	192.00	0	252.00
Totals	842,362.66	824,408.07	5,810.10-	12,144.49

Collected: 98.76%

Housing & Development Departmental Data Report	For month ending June 30, 2014		
	Jun-14	YTD	2013 YTD
New Residential & Commercial permits issued	0	0	0
All other addition, remodel and repair permits	8	50	55
Certificates of Occupancy issued	0	1	0
Total New Construction not yet finalized	0		1
Total Other Construction not yet finalized	6		6
Notices to Comply issued	0	0	3
Stop Work Orders issued	0	1	2
Tree Cutting permits issued	13	25	19
Code & Ordinance Violations cited	0	0	0
Fees Collected			
	Jun-14	YTD	2013 YTD
New Residential or Commercial Permits	\$0.00	\$0.00	\$0
Other Addition, Remodel, Repair Permits	\$938.50	\$3,123.00	\$3,792
Tree Cutting Permits	\$930.00	\$1,650.00	\$1,095
Land Disturbing Permits	\$0.00	\$0.00	\$200
Fines Collected for for Ordinance Violations	\$0.00	\$0.00	\$0



SKY VALLEY POLICE DEPARTMENT

Fact Sheet for June 2014 Report

Animal:	6/09 Knob Dr	Report of wounded turkey in road
	6/28 Mashie Ln	Dog running at large
Vehicle Assistance:	6/03 Clubhouse	Vehicle unlock
	6/03 Sky High Dr	Jumpstart a vehicle
	6/07 Rebel Cir	Vehicle unlock
	6/12 Hwy 246	Vehicle break-down
	6/20 Eagle Cir	Jumpstart a vehicle
Fire	6/15 W Sugarbush	Back porch fire
Medical:	6/15 Saddleback Cir	Med call and transport
	6/25 Cedar Ln	Possible stroke
	6/30 Big Bear	Rendered aid & assisted EMS
Suspicious:	6/04 Lodge	Maroon vehicle evading officer
	6/07 Overlook Ln	Suspicious van
	6/10 Eagle Cir	Suspicious white car parked
	6/27 Eagle Cir	Suspicious Dodge Dart parked on rd
Burglary:	6/17 Buttermilk Cir	Burglary in progress
Theft:	6/03 Rebel Cir	Money & jewelry stolen
	6/03 Driver Ln	Golf Cart sign stolen
Unsecure:	6/02 W. Sugarbush	Basement door found open
Welfare Check:	6/20 Bald Mtn Rd	No contact from subject with family
Infrastructure:	6/01 Forest Crt	Water bubbling up in street
	6/20 Sky High Dr	Water tank problem
	6/25 City Park	Water leak



SKY VALLEY POLICE DEPARTMENT MONTHLY STATISTICS

INCIDENT	MONTH	YTD 2014	MONTH	YTD 2013	STAT
Fire	1	3	0	0	
Medical Emergency	1	14	4	12	
Vehicle Accident	0	3	1	3	
Family Violence	0	0	0	0	
Fight/Assault	0	0	0	1	
Suicide/Death	0	2	0	2	
Missing Person	0	2	0	1	
Burglary	1	1	0	0	
Theft	2	4	0	2	
Suspicious Activity	0	18	4	14	
Suspicious Person	0	2	2	5	
Suspicious Vehicle	3	11	4	17	
Alarm	0	2	1	4	
Investigation	0	1	1	3	
DUI/ Public Drunk	0	0	0	0	
Drug Related	0	0	0	0	
Juvenile	0	0	0	0	
Stationary Patrol	0	0	0	0	
Traffic Control	1	3	0	1	
Traffic Stop	0	7	1	5	
Mutual Aid	0	15	1	3	
Animal	2	12	4	5	
Lost & Found	0	2	0	0	
Complaint	0	5	0	5	
City Ord. Violation	0	1	2	5	
All Others	0	6	5	17	
Assisting Residents	1	9	2	23	
Escorting Visitors	3	15	3	7	
Residential Check	23	140	021	236	
Discovered Unsecure	1	5	1	1	
Welfare Check	2	7	4	11	
Water/Tree/Infrastructure	01	34	1	23	
Vehicle Assistance	04	37	6	19	
Arrested	1	2	0	0	
Incarcerated	1	2	0	0	
Warning	0	0	1	1	
Citations	0	5	0	0	
Total Calls	44	246	53	213	
911 Calls	05	31	11	3	
Mileage	3296	21,029	3989	24,611	
June 2014					

A RESOLUTION OF
_____, **GEORGIA**

TRANSMITTAL RESOLUTION FOR THE
2014 RABUN COUNTY JOINT COMPREHENSIVE PLAN

WHEREAS: The City Council, the governing body of the City of Sky Valley, Georgia, has participated in the preparation and maintenance of a Joint Comprehensive Plan with Rabun County and all the municipalities therein;

WHEREAS: City of Sky Valley, Georgia has participated in the development of the required full-plan update to the Joint Comprehensive Plan; and

WHEREAS: The Joint Comprehensive Plan update was prepared in accordance with the Rules and Procedures of the Georgia Department of Community Affairs, with public hearings held in accordance with the procedural standards;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council to transmit the 2014 Rabun County Joint Comprehensive Plan update to the Georgia Mountains Regional Commission and to the Georgia Department of Community Affairs for review, as per the requirements of the Georgia Planning Act of 1989.

Adopted by the City Council this _____ day of _____, 2014.

Mayor
City of Sky Valley

ATTEST:

City Clerk

