

**REGULAR COUNCIL MEETING
CITY OF SKY VALLEY, GEORGIA
SEPTEMBER 23, 2014
TUESDAY, 10:00 AM
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

AGENDA

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- August 26 – Regular Meeting

ADOPTION OF AGENDA

PUBLIC HEARING

Conditional/Special Use Zoning for a Cell Tower on Tax Map 058B 251E, located off Rabun Branch Road

MAYOR'S REMARKS

COUNCIL REMARKS

CITY MANAGER & DEPARTMENT REPORTS – EXCEPTIONS AND QUESTIONS

COMMITTEE REPORTS

Planning & Zoning Commission

NEW BUSINESS

- Conditional/Special Use Zoning to allow a Cell Tower on Tax Map 058B 251E, located off Rabun Branch Road

PUBLIC FORUM AND GENERAL COMMENTS

ADJOURNMENT

**REGULAR COUNCIL MEETING
CITY OF SKY VALLEY, GEORGIA
AUGUST 26, 2014
TUESDAY, 10:00 AM
FELLOWSHIP HALL, 817 SKY VALLEY WAY**

MINUTES

Mayor Goodgame called the meeting to order.

Those present: Mayor Goodgame, Council President Larsen, Councilors Carr, Greene, Howard, and Whatley, City Manager Lapeyrouse, Tax Commissioner Mullins, and Chief Scott Dills.

Neil Howard gave the invocation. Mayor Goodgame led the Pledge of Allegiance.

Mayor Goodgame requested a moment of silence for John Dillard.

Councilor Greene made a motion to approve the minutes of the July 22 regular meeting, 2nd Council President Larsen, unanimously approved.

Council President Larsen made a motion to approve the minutes of the August 19 special meeting, 2nd Councilor Whatley, unanimously approved.

Councilor Greene made a motion to adopt the agenda, 2nd Councilor Carr, unanimously approved.

MAYOR'S REMARKS

Mayor Goodgame said that the City has been in negotiations with the owner of the old lodge for over six months and stated the owner has not been very responsive. Mayor Goodgame said that it may not in the best interest of the City to push too hard on the nuisance abatement since the owner of the old lodge is allowing the City to use the park, overlook area, and the tractor barn property.

Mayor Goodgame stated that the cell tower is proceeding as planned and construction should start in October. The tower should be in full service by the end of the year. Mayor Goodgame mentioned the ongoing projects of the Public Works and Marketing Committees including the speed bumps, the Fall Festival, and the new tri-fold brochures for the City of Sky Valley.

COUNCIL REMARKS

Councilor Carr said that the Sid Weber Golf Tournament was a success and a very exciting time for all.

Councilor Greene said that it is a beautiful day in Sky Valley to get out and work. He encouraged people to volunteer for the City Work day. They will meet at City Hall at 1:30 PM to clean, paint, straighten, and trim around signs in the city.

CITY MANAGER & DEPARTMENT REPORTS – EXCEPTIONS AND QUESTIONS

City Hall will be closed for Labor Day. Garbage will be picked up on Tuesday. Waste Away will begin service throughout the city on Tuesday, September 2nd.

The Marketing Committee will meet Thursday at 10:00 AM in the Lakeside Room of the Club. Volunteers are needed for Fall Fest.

Chief Dills said the month of July was very busy. He mentioned that people had asked about a possible burglary at the old lodge. Chief Dills said that there were children playing in the old lodge that were trespassing but no burglary had occurred.

COMMITTEE REPORTS

Marketing Committee Chairman Laura Gurley said that the committee was working very hard, staying on task and focusing on advertising, name awareness and a fall festival. She met with Gloria Lane, the editor of Atlanta Seasons Magazine and has advertisements with them for the summer and fall issues. Ms. Lane will also be featuring a free editorial for Sky Valley in the fall issue.

Mrs. Gurley stated that the Fall Festival will be on October 18 and volunteers are needed. She talked about the fall décor for the City including Hay Bale Trail and the new addition of Scarecrow Row. The Fall Festival will include fun for all, food, arts and crafts vendors, a parade, and activities for children such as face painting.

An Art Show and open house will be held at the Sky Valley Golf Club on September 19 & 20. Artists are by invitation only. The show will be open to the public.

Updated finances will be reporting at the September 2014 meeting.

NEW BUSINESS

- Financial Policy

Council President Larsen made a motion to adopt the financial policy, 2nd Councilor Carr, unanimously approved.

- 2014 General Election Resolution

Councilor Greene made a motion to approve the 2014 General Election Resolution, 2nd Councilor Whatley, unanimously approved.

- Surplus Property
 - 1997 Ford F800
 - 1985 K30
 - 1992 Leaf Collector

Councilor Howard made a motion to approve the resolution declaring surplus property, 2nd Council President Larsen, unanimously approved.

PUBLIC FORUM AND GENERAL COMMENTS

Citizen Milt Gillespie asked why Council could not pass a resolution to approve the cell tower and asked if the Planning and Zoning Commission was holding up the progress. Mayor Goodgame explained that a Planning and Zoning meeting has been scheduled for September 16th. City Manager Lapeyrouse stated that there are legal requirements for zoning procedures which include advertising the meeting at a minimum of 15 days prior to the public hearing. The City scheduled the meeting accordingly. Mayor Goodgame said that Council will get the P & Z recommendation at the September Regular Council meeting.

Citizen Don Haney asked if the committees could have telephone conferences instead.

Citizen Richard Mackert said that new homeowners need to be made more aware of the building rules and regulations as he was not aware that he needed a permit for construction done at his residence. He said the building inspector issued a stop work order and his \$3000 job has turned into a \$16,000 job to enclose his porch. Mayor Goodgame said that felt his pain as he recently had to rebuild his deck to meet state codes. He stated that there are many old homes in Sky Valley and that decks and porches are very important when remodeling.

Citizen Ray Brooker mentioned that the paperwork for the cell tower was lengthy and needed careful review.

Citizen Barbara Kobacker is concerned about the health of the senior citizens and mentioned the water exercise classes that are held at 9:00 AM at the pool.

Citizen Helen Kleiber thanked all for the support of the Sid Weber Memorial Cancer Fund during the month of August. She said they raised approximately \$30,000.

Councilor Whatley made a motion to adjourn, 2nd Councilor Carr, unanimously approved.

Respectfully submitted:

Hughel Goodgame, Mayor

Attested:

Mandi Cantrell, City Clerk



CITY MANAGER'S REPORT

September, 2014

Announcements -

2014 General Election

The City of Sky Valley General Election scheduled for November 4, 2014 is cancelled. The following candidates have qualified for office and are unopposed:

For Councilmember: Liz Carr

For Councilmember: Neil W. Howard

The above unopposed candidates shall be deemed to have voted for themselves.

Marketing Committee

The next meeting of the Marketing Committee has been scheduled for Thursday, September 25, 2014, at 10:00 AM in the Lakeside Room of the Club.

Fall Fest

The Marketing Committee is diligently working on Fall Fest scheduled for October 18, 2014. We are still in need of volunteers, especially for the day of the event. Please contact Laura Gurley or City Hall to volunteer. Arts and crafts vendor applications are also still being accepted. There is no fee to have a vendor area, but you will need to supply your own tent and tables.

Beautification Committee

The Beautification Committee is finalizing improvements to the front entrance. Winding Ridge subdivision entrance has been completed. The Committee will also be working on a landscaping plan for the flag park at City Hall once the sign and flagpoles have been completed.

Housing & Development & Code Enforcement

Public Nuisances

The City receives complaints from time to time of nuisances on private property. If we find that there is a public nuisance that exists in violation of our ordinances, our Code Enforcement Officer will write the property owner a letter advising them of the nuisance and giving them notice to abate the nuisance. Several of these letters were recently mailed. Please respond to these letters timely to avoid the City having to file an action in the municipal court to abate the nuisance.

Permits

Please be reminded that work done on your home may likely require a permit. When in doubt, please contact the Building Inspector's Office or City Hall. If you are found to be doing work without a permit, your first offense will subject you to a penalty fee equal to double the cost of the permit, a \$50 minimum. The homeowner is ultimately responsible for making sure his/her contractors obtain the necessary permits. Permits are required for, but not limited to, all structural, mechanical, electrical, plumbing, soil & erosion, roofing, decking, stairs, concrete, tree cutting, additions and remodeling. Many repair permits have no cost associated with them but are still required and will still be subject to the penalty fee if they are not properly obtained.

Public Works -

Tree Cutting/Trimming/Topping

Please don't forget that any tree with a trunk that is 8" or more in diameter or 25" or more in circumference at 18" above the ground requires a permit for cutting, trimming & topping. You are allowed to remove limbs from a tree up to twelve feet above the ground without a permit. If you had to obtain a permit to cut, it would not qualify for city chipping service. Contractors are responsible for the removal of all tree cuttings and debris within fourteen days.

Chipping Service

Homeowner chipping service is done on the 2nd and 4th Tuesday of the month, weather permitting. Please take this schedule into consideration when planning your trimming. The City provides 15 minutes of chipping service to every homeowner each month at no cost. Chipping service is then provided at a rate of \$100/hour for any time exceeding the first 15 minutes. Cuttings must be less than 8" in diameter and must be stacked in one direction on the right-of-way, out of the road and not in an area that will block culverts or otherwise impede storm water drainage. We cannot chip small yard debris, vines, thorn bushes, small shrubbery clippings, railroad ties, landscape timbers, or similar type items. The chipping service is designed for limbs and small trees only. All other yard waste must be bagged.

Leaves and Yard Waste Pick-up

Yard waste is collected separately from household garbage on the 2nd and 4th Tuesday of each month. It shall not be placed for pickup prior to 72 hours before the pickup date. Yard waste shall be bagged and placed for pickup within 5 feet of the roadway. Please do not mix household garbage in with this material. Leaves must be bagged.

Mulch

Mulch from our chipping service is available for purchase from the City for \$25 per load delivered.

Water -

GA Environmental Protection Division has recently completed a Sanitary Survey of the Sky Valley Water System. An on-site review of the City's water sources, tanks, pump stations, record keeping and maintenance of the water system was evaluated for adequacy in producing and distributing safe drinking water. The inspection revealed no violations of the Georgia Safe Drinking Water Act and Rules for Safe Drinking Water.

Solid Waste -

The City approved contracting with Waste Away for once a week pick-up of household garbage for a period of six months which began September 2, 2014. During that time, we will evaluate the service and continue to explore the possibility of installing a centrally located compactor. Garbage pick-up will be on Mondays unless we notify you otherwise and will continue to be billed by the City with your water bill at the current rate of \$12.00 per month. Waste Away will continue to allow you to use your underground cans if they are in good condition and have been maintained properly as well as other garbage cans or heavy weight bags. The pink rock system will continue. Do not overstuff your underground cans, as this will cause the bags to rip when they are removed.

All accumulations of trash shall be contained in plastic bags strong enough to prevent rupturing or tearing and shall be securely tied at the top with no tears or leaks. The amount put into the bag must not exceed the bags' capacity to be handled without ripping. Bags shall be no smaller than 8 gallons and no larger than 45 gallons with at least medium duty strength and thickness of .55 mils or greater. Ingles and Walmart shopping bags do not qualify. These types of bags would have to be combined and put into a larger bag.

Household garbage shall be placed for collection between 7:00 AM and 8:00 AM on the day of collection regardless of the type of garbage container used except for multi-yard containers. Please understand that Waste Away may run their route different than the city crew and your pick-up may not be at the same time as what you are accustomed to. All above-ground receptacles shall be removed from their positions adjacent to the street after the contents have been emptied on the day of collection. There is no Thursday pick-up.

A dumpster will still be available at the tractor barn on Knob Drive for residential use. No garbage other than regular household garbage should be put out by the road or in the dumpster. **Anyone found dumping lumber, carpeting, paint, etc. in the dumpsters will be cited.** These materials must be hauled to the transfer station on Boggs Mountain Road in Tiger. Recyclables and other household garbage can be taken to the recycle center on Kelly's Creek Road. The recycle center is open 7 AM – 7 PM Monday – Saturday and 12 PM – 5 PM on Sunday.

With the nation becoming more environmentally conscious, we need to recognize the importance of recycling. By the end of the 2nd quarter last year we had hauled a total of 63.75 tons of garbage to the landfill. This year, we hauled 62.48 tons during the first 2 quarters. This is a very slight decrease. It is essential that we encourage ourselves and our neighbors to recycle.

Reduce... Reuse... Recycle...

Reduce the amount and toxicity of trash you throw away

Reuse containers and products

Recycle as much as possible and buy products with recycled content



Housing & Development Departmental Data Report	For month ending August 30, 2014		
	Aug-14	YTD	2013 YTD
New Residential & Commercial permits issued	1	1	0
All other addition, remodel and repair permits	15	69	75
Certificates of Occupancy issued	0	1	0
Total New Construction not yet finalized	1		1
Total Other Construction not yet finalized	8		12
Notices to Comply issued	24	24	5
Stop Work Orders issued	1	3	2
Tree Cutting permits issued	16	47	38
Code & Ordinance Violations cited	0	0	2
Fees Collected			
	Aug-14	YTD	2013 YTD
New Residential or Commercial Permits	\$0	\$0	\$0
Other Addition, Remodel, Repair Permits	\$575	\$4,168	\$4,616
Tree Cutting Permits	\$645	\$2,985	\$2,070
Land Disturbing Permits	\$0	\$0	\$200
Fines Collected for for Ordinance Violations	\$0	\$0	\$0

Totals Report For 2012 Taxes

August 2014

Tax Commissioner

	Billed	Collected	Adjustments	Outstanding
2012 Ad Valorem Tax	834,170.00	831,967.82	238.19+	2440.37
Interest	2,288.10	1,970.90		317.20
Penalty	3,089.91	2,845.87		244.04
Costs	6,646.00	6,646.00		0
Totals	846,194.01	843,430.59	238.19+	3,001.61

Collected: 99.71%

*outstanding total is Georgia Windstream Inc which is still under appeal. Will collect once appeal is completed.

Totals Report For 2013 Taxes

August 2014

Tax Commissioner

	Billed	Collected	Adjustments	Outstanding
2013 Ad Valorem Tax	838,547.44	823,689.82	5,810.10-	9,047.52
Interest	1,979.64	1285.42	0	694.22
Penalty	1,585.69	724.30	0	861.39
Costs	444.00	204.00	0	240.00
Totals	842,556.77	825,903.54	5,810.10-	10,843.13

Collected: 98.91%



SKY VALLEY POLICE DEPARTMENT MONTHLY STATISTICS

INCIDENT	MONTH	YTD 2014	MONTH	YTD 2013	STAT
Fire	1	4	0	2	
Medical Emergency	2	25	5	22	
Vehicle Accident	3	7	1	6	
Family Violence	1	1	0	0	
Fight/Assault	0	0	1	2	
Suicide/Death	1	3	0	4	
Missing Person	1	4	0	1	
Burglary	0	1	0	0	
Theft	0	4	1	3	
Suspicious Activity	2	23	2	17	
Suspicious Person	0	2	1	9	
Suspicious Vehicle	1	18	3	20	
Alarm	1	7	2	6	
Investigation	0	2	1	5	
DUI/ Public Drunk	0	0	0	0	
Drug Related	0	0	0	0	
Juvenile	0	0	0	0	
Stationary Patrol	0	0	0	0	
Traffic Control	1	7	0	1	
Traffic Stop	5	15	3	9	
Mutual Aid	1	21	2	5	
Animal	5	22	2	12	
Lost & Found	0	3	0	0	
Complaint	5	13	0	5	
City Ord. Violation	0	2	0	6	
All Others	2	12	0	19	
Assisting Residents	1	14	5	29	
Escorting Visitors	4	27	2	11	
Residential Check	01	146	003	239	
Discovered Unsecure	0	7	0	2	
Welfare Check	3	13	0	11	
Water/Tree/Infrastructure	09	48	9	40	
Vehicle Assistance	03	49	3	29	
Arrested	3	5	0	0	
Incarcerated	0	2	0	0	
Warning	3	3	2	4	
Citations	4	9	0	1	
Total Calls	52	384	47	301	
911 Calls	09	55	11	23	
Mileage	2964	27,193	4645	33,271	
August 2014					



SKY VALLEY POLICE DEPARTMENT

Fact Sheet for August 2014 Report

Medical:	08/01 08/03	Saddleback Ridgepole	Lifeline Activation Possible Stroke , Transport
Fire	08/25	Sugarbush	Smoke Present in Residence
Vehicle Accident	08/04 08/08 08/13	Tahoe Hwy 246 Bald Mtn Rd	Minor Accident No Injuries, Subject Cited School Bus Wreck
Suspicious Activity	08/08 08/11 08/21	Sugarbush Buttermilk Ridgepole	9-1-1 Hang up , All 10-4 Appeared Unsecure , Located Residents Suspicious White Hummer
Theft	08/19	Sky High	Street Sign Stolen
Alarm	08/22	Ridgeview	Checked Residence , All 10-4
Suicide/Death	08/10	Ridgepole	Attempted Overdose
Missing Person	08/04	Spyglass	Missing Motorcyclist , Located Subject
Complaint	08/02 08/03 08/05 08/09 08/12 08/12 08/12	Bald Mtn Sky Valley Way Sky Valley Way Sawgrass Bald Mtn Sky Valley Way Driver Lane	Blue Vehicle Excessive Speed, No Contact Subj. Walking Dog Without Leash Trk With Subjs. in Back, Talked to Driver Subjs. Refuse to Leave, Helped to Understan Vehicle Came out Main Entran Didn't Stop Dog Next to Str Unleashed, Talked to Subj Barking Dog
Animal	08/07 08/09 08/11 08/20 08/28	Fairway Wildbird Sky Valley Way Big Bear Sugarbush	Barking Dog, Lost Coondog W/Treed Coon Copperhead in Hanging Basket, Removed it Lost Dog, Returned to Owner Dog at Large Dog Barking
Vehicle Assistance	08/01 08/02 08/16 08/28	City Hall Sky Valley Way Sugarbush Big Bear	Veh Broke Down , Gave Subj A Ride Helped Motorist with Break Down Vehicle Unlock Tire Problems , Followed Subj to Greg's
Mutual Aid	08/25		Backed Up Sheriff Dept, Alarm Call
Welfare Check	08/02 08/02 08/02 08/04	Saddleback Saddleback Sugarbush Overlook	Checked Residence for Subj, All 10-4 Lost Communications With Family, All OK Checked Residence for Subj, All 10-4 Checked Residence for Subj. All 10-4

Balance Sheet - as of August 31, 2014

General Funds	
General Fund Cash	1,084,754.34
Municipal Court	9,499.31
Petty Cash	300.00
Accounts Receivable	20,398.86
Due from Other Funds	40,991.05
Total Assets	1,155,943.56
Liabilities	
Deferred Revenue (Property Taxes)	0.00
Due to Other Funds	0.00
Funds Remaining for 2014 Budget	326,464.16
Total Liabilities	326,464.16
Fund Balance	829,479.40
Local Restrictions on Fund Balance	
Admin & General Government	49,962.86
Roads	74,220.54
Police	0.00
Housing & Development	15,000.00
Total Locally Restricted Funds	139,183.40
Total Unrestricted Fund Balance	690,296.00
Enterprise Funds	
Combined Utility Fund Cash	665,680.33
Accounts Receivable	44,703.04
Total Current Assets	710,383.37
Liabilities	
Prepaid Accounts	3,384.47
Deposits for Water Service	828.47
Due to Other Funds	40,991.05
Total Liabilities	45,203.99
Restricted Funds	
GEFA Debt Service Reserve	53,211.00
Net Assets	611,968.38
Local Restrictions on Funds	
Water	928.00
Solid Waste	23,829.05
Total Locally Restricted	24,757.05
Total Unrestricted Net Assets	587,211.33
Hotel/Motel Tax Fund	
Accommodations Tax Received	6,017.74
SPLOST	
SPLOST Funds Received	251,956.70

CITY OF SKY VALLEY

General Fund

Budget Performance

August 2014

	Aug 14	Jan - Aug 14	YTD Budget	% of Budget
Income				
33.4000 · GA government grants/contracts	0.00	0.00	22,550.00	0.0%
33.9000 · Other Grants (GMA, GIRMA, etc)	0.00	0.00	3,000.00	0.0%
37.1000 · Donations - Private Sources	0.00	7,325.00		
39.1000 · Interfund (Use of Fund Balance)	0.00	0.00	50,000.00	0.0%
60110 · Ad valorem - property	0.00	833,339.97	832,140.00	100.14%
60120 · Ad valorem - vehicles	4,084.01	32,138.28	8,610.00	373.27%
60140 · Penalties, Fife's, interest	0.00	8,622.80	5,000.00	172.46%
60210 · Insurance premium tax	0.00	0.00	13,000.00	0.0%
60220 · Beverage Excise tax	99.40	491.63	750.00	65.55%
60230 · Franchise tax	0.00	45,664.82	50,000.00	91.33%
60235 · Fines & forfeitures	0.00	859.73	4,000.00	21.49%
60240 · Business license	0.00	1,230.00	3,200.00	38.44%
60250 · Permits	1,220.00	7,077.70	9,950.00	71.13%
60270 · Zoning applications	100.00	100.00	100.00	100.0%
60271 · Sales of Reports, Copies, Etc.	42.19	555.13	500.00	111.03%
60280 · Real estate transfer tax	72.42	715.10	1,500.00	47.67%
60281 · Intangible tax	580.87	2,427.24	6,000.00	40.45%
69110 · Interest income	397.80	2,533.99	2,400.00	105.58%
69115 · Transfer from hotel/motel tax	0.00	0.00	1,000.00	0.0%
69150 · Refunds & Reimbursements	645.98	1,008.18	1,000.00	100.82%
69990 · Miscellaneous	75.00	346.56	500.00	69.31%
70000 · Sale of surplus property	0.00	5,406.00	4,000.00	135.15%
Total Income	7,317.67	949,842.13	1,019,200.00	93.2%
Administration & General Government				
510000 · Personal Services	12,132.94	102,490.11	162,210.00	63.18%
520000 · Purchased / Contracted Services	2,263.44	39,404.18	53,100.00	74.21%
530000 · Supplies	1,643.77	12,197.82	28,450.00	42.8%
540000 · Capital Outlays	0.00	1,520.21		
Total Expense	16,040.15	148,995.56	243,760.00	61.12%
Roads				
510000 · Personal Services	7,724.06	80,346.23	130,425.00	61.6%
520000 · Purchased / Contracted Services	6,174.99	19,679.11	36,075.00	54.55%
530000 · Supplies	3,069.16	27,596.30	46,500.00	59.35%
540000 · Capital Outlays	0.00	0.00	80,000.00	0.0%
Total Expense	16,968.21	127,621.64	293,000.00	43.56%
Police				
510000 · Personal Services	21,355.26	186,755.81	281,705.00	66.3%
520000 · Purchased / Contracted Services	3,911.97	20,403.85	31,045.00	65.72%
530000 · Supplies	1,469.91	11,929.67	25,750.00	46.33%
Total Expense	26,737.14	219,089.33	338,500.00	64.72%

CITY OF SKY VALLEY

General Fund

Budget Performance

August 2014

	Aug 14	Jan - Aug 14	YTD Budget	% of Budget
Housing & Development				
510000 · Personal Services	1,838.12	15,576.82	25,860.00	60.24%
520000 · Purchased / Contracted Services	1,618.12	2,300.69	6,940.00	33.15%
530000 · Supplies	337.00	1,829.76	3,100.00	59.03%
Total Expense	3,793.24	19,707.27	35,900.00	54.9%
Elections				
520000 · Purchased / Contracted Services	0.00	93.00	4,900.00	1.9%
Total Expense	0.00	93.00	4,900.00	1.9%
Executive				
520000 · Purchased / Contracted Services	42.23	2,810.74	3,125.00	89.94%
530000 · Supplies	0.00	14.10	75.00	18.8%
Total Expense	42.23	2,824.84	3,200.00	88.28%
Legislative				
520000 · Purchased / Contracted Services	0.00	6,992.38	11,200.00	62.43%
530000 · Supplies	0.00	13.20	300.00	4.4%
Total Expense	0.00	7,005.58	11,500.00	60.92%
Fire & Rescue				
570000 Contributions to Fire Dept.	0.00	43,500.00	58,000.00	75.0%
Total Expense	0.00	43,500.00	58,000.00	75.0%
Judicial				
510000 · Personal Services	170.46	1,883.61	2,470.00	76.26%
520000 · Purchased / Contracted Services	247.92	1,250.57	1,970.00	63.48%
Total Expense	418.38	3,134.18	4,440.00	70.59%
Total Income	7,317.67	949,842.13	1,019,200.00	
Admin & General Government	16,040.15	148,995.56	243,760.00	
Roads	16,968.21	127,621.64	293,000.00	
Police	26,737.14	219,089.33	338,500.00	
Housing & Development	3,793.24	19,707.27	35,900.00	
Elections	0.00	93.00	4,900.00	
Executive	42.23	2,824.84	3,200.00	
Legislative	0.00	7,005.58	11,500.00	
Fire & Rescue	0.00	43,500.00	58,000.00	
Judicial	418.38	3,134.18	4,440.00	
Total Expense	63,999.35	571,971.40	1,019,200.00	
Net Income	(56,681.68)	377,870.73	0.00	
Funds Remaining in 2014 Operating Budget	326,464.16			

**City of Sky Valley Enterprise Funds
Summary Budget Performance**

August 2014

	Aug 14	Jan - Aug 14	YTD Budget	% of Budget
Income				
34.4210 · Water charges	29,720.40	238,247.40	325,000.00	73.31%
34.9000 · Other charges for services	8.08	263.08	280.00	93.96%
36.1000 · Interest revenue	104.04	881.70	1,500.00	58.78%
38.0000 · Miscellaneous Revenue	6,489.00	6,489.00		
39.1000 · Interfund Transfers	0.00	0.00	57,220.00	0.0%
Total Income	36,321.52	245,881.18	384,000.00	64.03%
Expense				
51.1000 · Personal Services - Wages	13,769.21	67,690.16	138,565.00	48.85%
52.1000 · Purchased profess & tech svcs	8,231.28	25,019.49	44,980.00	55.62%
53.1000 · Supplies	4,587.51	34,446.94	58,900.00	58.48%
54.0000 · Capital Outlay	0.00	0.00	15,000.00	0.0%
58.0000 · Debt Service	10,043.95	80,351.60	126,555.00	63.49%
Total Expense	36,631.95	207,508.19	384,000.00	54.04%
Net Income	-310.43	38,372.99	0.00	100.0%

Income				
34.4100 · Sanitation	9,241.00	73,967.00	112,000.00	66.04%
Total Income	9,241.00	73,967.00	112,000.00	66.04%
Expense				
51.1000 · Personal Services - Wages	3,932.21	40,276.61	64,545.00	62.4%
52.1000 · Purchased profess & tech svcs	6,088.86	18,209.49	34,700.00	52.48%
53.1000 · Supplies	827.03	5,229.64	12,755.00	41.0%
53.1710 · Miscellaneous Expense	0.00	468.92		
Total Expense	10,848.10	64,184.66	112,000.00	57.31%
Net Income	-1,607.10	9,782.34	0.00	100.0%



City of Sky Valley
3444 Highway 246
Dillard, Georgia 30537

RECEIVED
AUG 12 2014
City of Sky Valley

TELECOMMUNICATIONS PERMIT APPLICATION, INSTRUCTIONS & CHECKLIST

Instructions:

1. **Application:** The petitioner shall submit an application for Zoning Approval, Telecommunications Permit, an application for Building Permit, an affidavit and consent of property/tower owner (if the property/Tower owner is someone other than the petitioner), the required filing fee, and required supportive information to the City Clerk.
2. **Zoning Approval:** The City Clerk or his/ her designee will review the documentation for Zoning Approval, Telecommunications Permit and schedule a meeting of the Planning & Zoning Commission. The Planning & Zoning Commission will review the application and make a recommendation to the City Council. If it is approved by the City Council, all documentation, including the Building Permit application, will be forwarded to the Permits Office. If the application is denied, the City Clerk will notify the applicant of its decision.
3. **Building Permit:** The Permits Office will review all forwarded documentation and issue the Building Permit to the Applicant. Please speak with the Permits Office for additional information.

Checklist:

Telecommunications Application: The petitioner shall submit an application for Zoning Approval - Telecommunications Permit, an application for Building Permit, an affidavit and consent of property/Tower owner (if the property/tower owner is someone other than the petitioner), the required filing fee, and required supportive information to the City Clerk. Supportive information shall include, but not be limited to the following:

For Co-locations:

- Engineering.** For towers or concealed support structures, a report from a qualified independent engineer licensed in the State of Georgia documenting the following information:
 1. The location of the facility by longitude and latitude and Georgia Plan Coordinate System, ground elevation and total height in English and metric measurements;
 2. Number and type of proposed antennas and their height above ground level, including the proposed placement of antennas on the support structure; and
 3. Evidence of the structural integrity of the structure with respect to wind and ice loadings;
- FAA Determination.** A determination by the FAA regarding potential hazards to air navigation.
- Fee.** Required filing fee.

For New Towers/ Structures:

- Commitment.** A written statement of commitment to use the proposed site from at least one federally licensed wireless service provider.

Venizon
Wireless
Tab 9

- Tab 2 **Materials.** Narrative and graphic materials, such as signal propagation plots, prepared by a radio frequency engineer clearly explaining and illustrating the proposed service provider's need for the new antenna installation. In documenting need, the applicant will address the following:
1. The proposed site's relationship to the existing antenna network, existing towers and tall structures located within 3,000 feet of the proposed location;
 2. The required antenna height;
 3. Alternate locations as may be appropriate; and
 4. Line-of-sight diagram or photo simulation, showing the proposed Support Structure set against the skyline and viewed from at least four (4) directions within the surrounding areas.

- Tab 3 **Structural Renderings.** Architectural renderings or simulated photographs of all proposed structures in their physical environment with particular attention to views from public streets or residential uses.

- Tab 4 **Engineering Statement.** For towers or concealed support structures, a report from a qualified independent engineer licensed in the State of Georgia documenting the following information:
1. The location of the facility by longitude and latitude and Georgia Plan Coordinate System, ground elevation and total height in English and metric measurements;
 2. Total anticipated capacity of new communications tower;
 3. Number and type of proposed antennas and their height above ground level, including the proposed placement of antennas on the support structure;
 4. Evidence of the structural integrity of the structure with respect to wind and ice loadings;
 5. Design characteristics that indicate the limits of falling debris in the event of catastrophic structural failure; and
 6. A scale drawing of the site and area that indicates distances to the nearest residential uses.

- Tab 8 **Map.** A map that illustrates the proposed tower location with respect to the nearest airport.

- Tab 6 **FAA Determination.** A determination by the FAA regarding potential hazards to air navigation.

- Tab 2 **Statement of Co-location Feasibility.** A statement justifying why co-location is not feasible. Such statement shall include:
1. Such technical information and other justifications as are necessary to document the reasons why co-location is not a viable option;
 2. The applicant shall provide a list of all existing structures considered as alternatives to the proposed location. The applicant shall provide a written explanation why the alternatives considered were either unacceptable or infeasible due to technical, physical, or financial reasons. If an existing tower was listed among the alternatives, applicant must specifically address why the modification of such tower is not a viable option; and
 3. A statement that the proposed support structure will be made available for co-location to other service providers at commercially reasonable rates.

- Fee.** Required filing fee.



TELECOMMUNICATIONS PERMIT APPLICATION

<u>FOR STAFF USE ONLY</u> Project# _____ Filing Fee \$ _____ Received By: _____	<u>DATE/TIMESTAMP</u>
<u>FOR CERTIFICATION USE ONLY</u> Parcel ID # _____ Zoning District _____ Zoning Conditions _____	<u>APPROVAL GRANTED</u> <input type="checkbox"/> Yes <input type="checkbox"/> No
<u>COMMENTS</u>	<u>SIGNATURE</u>
	<u>DATE</u>

This telecommunications permit application is required for submittals . . .

APPLICANT AND PROPERTY/ TOWER OWNER INFORMATION

1. Applicant Name: <u>Celco Partnership d/b/a Verizon Wireless</u>	
Address: <u>90 Baker Donelson, 420 20th St. N, Ste 1400, Birmingham, AL 35203</u>	
Phone #: <u>(205) 250-8353</u>	E-mail Address: <u>mpalmer@bakerdonelson.com</u> <u>nare@bakerdonelson.com</u>

2. <u>Property</u> Structure Owner Name: <u>Cold Valley LLC</u>	
Address: <u>901 N. Broad St, Ste 140, Rome, GA 30161</u>	
Phone #: <u>(706) 314-9549</u>	E-mail Address:

SUBJECT PROPERTY AND TELECOMMUNICATIONS INFORMATION

4. Location of Subject Property:
Rabun Branch Road

5. Type of Proposed Telecommunications Facility: Co-location/ Attached Antennas <input type="checkbox"/> Yes Temporary Wireless Communications Facility <input type="checkbox"/> Yes New Tower/ Concealed Support Structure <input checked="" type="checkbox"/> Yes		If Temporary Wireless Communications Facility or New Tower/ Concealed Support Structure, identify the date that the conditional use permit was granted.
If Construction of New Tower, is it: Monopole <input checked="" type="checkbox"/> Yes Lattice <input type="checkbox"/> Yes Guyed <input type="checkbox"/> Yes Concealed Support Structure <input type="checkbox"/> Yes		Maximum height of New Tower: <i>190</i> feet
Setback from property line: feet		Is there any accessory equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Land Lot(s): <i>196</i>	District: <i>2nd</i>	Tax Parcel #: <i>58B 251E</i>

6. Date of Installation: *ASAP*

I hereby certify that the site described herein will be constructed and/or used in accordance with all applicable zoning ordinances and laws governing the City of Sky Valley, Georgia.

Mary S. Palmer
 Signature of Applicant

8-7-14
 Date

Mary S. Palmer
 Printed Name of Applicant

(205) 250-8353
 Phone Number



Application for Conditional Use Permit

*Applicant Verizon Wireless
 Telephone Number (205) 250-8353 Email Address nar@bakerdonelson.com
mpalmer@bakerdonelson.com
 Mailing Address 420 20th St. N., Ste 1400, Birmingham, AL 35203

Has the applicant made any campaign contributions over \$250 to any local government official of the City of Sky Valley YES NO

*Note: If applicant is not the owner, as listed on the Property Deed, a notarized letter from the owner(s), including phone number and address, authorizing the applicant to act on their behalf must be included.

PROCEDURE

Application Requirements

All Applications must be complete and include required supporting documents. Incomplete applications will not be accepted.

PROPERTY INFORMATION

PROPERTY ADDRESS (OR GENERAL LOCATION DESCRIPTION IF NO ADDRESS ASSIGNED):

Rabun Branch Road

TAX MAP/PARCEL ID#: 58B 251E ACREAGE: 1.55

CURRENT ZONING: CB

FUTURE DEVELOPMENT MAP CHARACTER AREA DESIGNATION:

EXISTING USE: _____

PROPOSED USE: _____

DOES THE PROPOSED USE TRIGGER A DEVELOPMENT OF REGIONAL IMPACT?

YES NO

DOES THE PROPOSED USE REQUIRE REZONING? IF YES, ATTACH APPLICATION

YES NO

DOES THE PROPERTY REQUIRE ANNEXATION? IF YES, ATTACH PETITION

YES NO

HAS THE PROPERTY BEEN DENIED A ZONING CHANGE IN THE PAST 12 MONTHS?

YES NO

HAS ANY PUBLIC HEARING BEEN HELD REGARDING THE PROPERTY IN THE PAST 3 YEARS?

YES NO IF YES, DESCRIBE: _____

Conditional Use Permit Questionnaire

The Sky Valley Land Development Regulations state that in order to promote the public health, safety, morality and general welfare of citizens against the unrestricted use of property, certain "Standards for the Exercise of Zoning Powers" may be used by the governing body when making Conditional Use Permit decisions. The applicant is encouraged to respond to these questions to gain understanding as to why Conditional Use Permit requests may or may not be approved. (Attach additional sheets as necessary.)

- 1) Is the proposed use consistent with the requirements of the zoning district in which it is located, including required parking, loading areas, setbacks, and transitional buffers.

Property is zoned Commercial. The proposed use meets all of the requirements in this district for parking, setbacks, + buffers. The height of the pole exceeds the maximum height allowed.

- 2) Is the proposed use compatible with the land uses on adjacent properties, including the size, scale and massing of buildings?

All parts of the proposed use are compliant with uses on nearby properties as they relate to size, scale and mass of buildings, except the height of the proposed pole.

- 3) Is the ingress and egress to the subject property, and all proposed buildings, structures and uses thereon adequate? Are the public streets providing access to the subject site adequate to safely handle the traffic generated by the proposed use?

Ingress + Egress to the lease area is completely contained within the parent parcel. Once constructed, access is limited to approximately one (1) visit per month.

- 4) How will the proposed use impact public facilities and services, including stormwater management, schools, parks, sidewalks and utilities? Are these facilities and services adequate to support the proposed use?

The proposed use will only require power and telephone service. No water or sewer services are required.

- 5) Will the proposed use create adverse impacts on any adjacent or nearby properties by reason of noise, smoke, odor, dust, or vibration or by the character and volume of traffic generated by the proposed use?

The proposed use of the cell tower will not create noise, odor, smoke, dust or vibration. A back up generator for emergency use is scheduled for installation.

- 6) Will the proposed use adversely affect adjoining properties by reason of the manner of use or the hours of operation of the proposed use?

Proposed cell site will be an unmanned facility.

- 7) Will the proposed use create adverse impacts on any environmentally sensitive areas or natural resources (wetlands, floodplain, etc.)?

A full NEPA analysis has been performed. No adverse impact to environmentally sensitive areas of natural resources is expected.

NOTE: In making the decision to approve or deny a Conditional Use Permit, the City Council will consider the same criteria outlined in the above questionnaire. The City Council may impose or require additional restrictions and standards as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood. The issuance of a Conditional Use Permit shall only constitute approval of the proposed use, and development of the use shall not be carried out until the applicant has secured all other permits and approvals required. Conditional Use Permit approval may be revoked if any term, condition or restriction upon which the Permit was granted is not complied.

APPLICATION CHECKLIST

Supporting Documents: The following list of supporting documents must be submitted with this application. Only one (1) copy of each supporting document is necessary. Only *complete* applications will be accepted.

- Letter of Authorization:** If Applicant is not the current Property Owner or is one of multiple Owners, a notarized Letter from the Owner(s), including their phone number and address, authorizing the applicant to act on their behalf.

- Property Boundaries:** A written legal description of the property (such as metes and bounds, or recorded subdivision plat information), or an appropriate Boundary Survey of the property (no larger than 11 x 17) mechanically drawn and prepared by a land surveyor registered in Georgia.

- Conceptual Site Plan:** A proposed conceptual site plan (no larger than 11 x 17) of the subject property mechanically drawn at a scale of 1" = 100', or other scale acceptable to the Planning and Zoning Administrator, and shall include the following:
 - o Name of the drawing, date, north arrow, and graphic scale.
 - o All buildings and structures existing or proposed to be constructed and their location on the property.
 - o Existing or proposed site improvements including sidewalks, roads, driveways, parking spaces, loading areas, landscaped areas, and drainage facilities.
 - o Proposed use of each building or portion thereof.
 - o Building setbacks and any required buffer yards as well as the dimensions of all property boundary lines.
 - o All other information necessary to demonstrate compliance

 - o Any additional required information discussed at the Pre-Application meeting or necessary to allow understanding of the proposed use and property development.

CERTIFICATION AND AUTHORIZATION

I hereby certify that, to the best of my knowledge and belief, the above listed information and all attached supporting documents are complete and accurate. I understand that this application will require a site visit and authorize staff of the Planning and Zoning office or their designee to enter and inspect the premises which are the subject of this application. I also understand that this application will require public hearings by the City of Sky Valley Planning Commission and the Sky Valley City Council.

Signature of Applicant Mary S. Palmer Date 8-7-14

FOR STAFF USE ONLY

Date Received: 8.12.2014

Reviewed for Completion By: _____

FEES:

Application Charge: \$100.00

TOTAL FEE: \$100.00

PUBLIC HEARING DATES:

PC _____ City Council _____

PUBLIC NOTICE DATES:

Property Posted _____ Legal Ad Run _____ & _____

Letters Mailed: _____

DECISION:

Approved Denied *Circle One*

Comments: _____

CRB 119-2

City of Sky Valley
3444 Highway 246
Sky Valley, GA 30587
(706) 746-2204

CASH RECEIPT

Date 8.13.2014

005733

Received From Bater, Donelson, Bearman, Caldwell, Berkowitz

Address for Verizon Wireless

One hundred ~~100~~ Dollars \$ 100⁰⁰

For conditional use - cell tower - height exceeds code, metal fence request

ACCOUNT		HOW PAID	
AMT OF ACCOUNT		CASH	
AMT PAID		CHECK	<input checked="" type="checkbox"/>
BALANCE DUE		MONEY ORDER <input type="checkbox"/>	CREDIT CARD <input type="checkbox"/>

By: 